Our Lady and St John's Catholic Primary School
Boston Park Road, Brentford, Middlesex, TW8 9JF
www.ourladyandstjohns.org.uk

Behaviour Policy

Policy Start Date	Policy Review Date	Frequency
Autumn 2025	**Autumn 2026**	**Annual**

Behaviour principles statement
In line with our Mission Statement this policy aims to help children grow in a safe and secure environment and to become positive, responsible and increasingly independent members of the school community.

It is a primary aim of Our Lady & St John's that every member of the school feels valued and respected and that each person is treated fairly and well. We are a caring community, whose values are mutual trust and respect for all. The school's behaviour policy is to support the way in which all members of the school can live and work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure.

Our behaviour policy is a means of promoting good relationships, in order that people can work together with the common purpose of helping everyone to learn, allowing everyone to work together in an effective and considerate way. We treat all children fairly and apply this behaviour policy consistently.

Rewards
All members of the school community praise children. The school acknowledges all the efforts and achievements of children, both in and out of school.

We praise and reward children for good behaviour in a variety of ways:

- **Stars of the week**
- **Stickers**
- N**otes home**
- **House points**
- **Writer of the month**
- **Attendance**
- **An individual award is given to three children in each class for RE, Achievement and Effort (termly)**

Positive reinforcement
In order to ensure a safe and positive learning environment our school uses positive reinforcement to enable pupils to follow the class and school rules.

There may be times when children may present with behaviours that are challenging. Children need to discover where the bounds of acceptable behaviour lie, as this is a part of growing up. Each case is treated individually as each child is an individual. Children are taught that they are responsible for their own actions and that breaking rules has consequences in an age appropriate way.

Zones of regulation
The Zones of Regulation is a complete social-emotional learning curriculum, created to teach children self-regulation and emotional control.
Each class uses the zones of regulation to support children with their emotions and self-regulation. We also have trained ELSA support staff to support children who may be more vulnerable at certain times and we use bespoke timetables to enable children to regulate their behaviour and achieve well at school.

Play times and lunch time
All children are taught to treat all staff members and each other with respect.

If there is challenging behaviour at lunchtime class teachers will be informed and will take suitable follow-up action and if necessary record this on our online system – CPOMS.

Serious or repeated challenging behaviours will be brought to the attention of the SLT. This may result in loss of privileges and break times. Parents will be informed if there is no improvement in behaviour.

Serious challenging behaviour
Serious challenging behaviour includes physical assault, deliberate damage to property, stealing, leaving school premises without permission, verbal abuse. Serious challenging behaviour will be recorded on CPOMS and follow up action will be taken by SLT to support the child in how to manage and regulate emotions.

This type of behaviour is extremely rare at our school and it is the duty of the Head teacher/Deputy Head or a senior member of staff to deal with it promptly. Parents will be informed so that we can work in partnership to solve any issues.

If serious challenging behaviour continues to occur the Deputy Head teacher will organise a meeting with parents, class teacher and SENCO. At this meeting, a programme will be put in place to support the child in regulating emotions. This will be monitored and reviewed by the Deputy Head teacher, SENCO and class teacher.

The school does not tolerate bullying of any kind. If we discover that an act of bullying or intimidation has taken place, we act immediately to stop any further occurrences of such behaviour and parents will be informed. (see Anti-Bullying Policy)

Sanctions may include loss of break time or withdrawal of privileges. A particularly serious behaviour incident could result in suspending the normal procedure. For a serious breach of behaviour, the Head

teacher may consider it to warrant seclusion or exclusion. Our Lady and St John's has adopted the DFE guidance.

Seclusion
Seclusion is when a child has work set apart from their own class, and within another classroom. If a seclusion is given, parents are notified.

Exclusion
If a fixed-term exclusion is put in place after consultation with the Governing Body, parents or carers will be notified by letter (appendix to this policy). The school will follow the guidance for maintained schools, academies and pupil referral units in England published in 2014

A child will be given a permanent exclusion after consultation with the Governing Body and the local authority. Parents have the right of appeal to the Governing Body against any decision to exclude their child. All exclusions are reported to the governing body on a termly basis.

Working in partnership with parents
The school collaborates actively with parents, so that children receive consistent messages about how to behave at home, at school and in the wider community.

We expect parents to support their child's learning and to co-operate with the school, as set out in the We strive to build a supportive dialogue between the home and school, as we believe communication is key to supporting a child to change their behaviour.

If the school has to use reasonable sanctions to ensure a child respects others, we expect parents to support the actions of the school. If parents have any concerns about the way that their child has been treated, they should initially contact the class teacher. If the concern remains following discussions with the Deputy Head teacher, parents should contact the Head teacher. If these discussions cannot resolve the problem, a formal grievance or appeal process can be implemented.

Intervention
At Our Lady and St John's, we aim to encourage mutual respect between all encouraging sensitivity, tolerance and achievement in learning within a Christ centred environment.

If staff become aware of, or have a need to become involved in, situations where a child may be at risk of hurting themselves or others or, if the behaviour of a child seriously disrupts good order in the school or causes damage to property, staff may need to take steps to intervene physically. In such circumstances, staff will follow the school's Positive handling policy for dealing with such situations. An incident form is completed and the situation discussed with the Head teacher, who will work with staff and parents to devise an action plan to meet that child's and the school's needs. This may include the involvement of other agencies – E.g. Social Services, Education Psychology Service

Monitoring and Review

The Head teacher monitors the effectiveness of this policy on a regular basis through regular meetings with the senior management team.

The class teacher records behaviour incidents. The Deputy Head teacher and Head teacher will keep a behaviour record of incidents which they have dealt with. (CPOMs)

The Head teacher keeps a record of any child who is suspended for a fixed-term, or who is permanently excluded. The Governing Body reviews this policy every year.

Code of Conduct
Information for Parents

We will follow Jesus in our thoughts, words and actions by:

- **Showing respect for ourselves and others**
- **Aiming high in all that we do**
- **Working with each other as a team**

Rewards

R.E, Achievement and Effort At the end of every term, a child in each class is chosen for these awards. 
Stars of the Week Children's achievement and effort are recognised in our weekly assembly. These names are published in our newsletter. 
Notes Home  Class teachers will send a note home to share a significant achievement with parents. These are celebrated at assembly.

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House points

Children from Reception to Year 6 are allocated to one of our 5 houses. These are **St Andrew, St George, St David, St Patrick and St John**. They will remain in the same houses each year.
Members of staff will award house points for demonstrating our code of conduct in action.
Each week in celebration assembly, we will announce the house with the most points. The house with the most house points will enjoy 15 minutes Golden time (KS1) or a homework pass (KS2).

Every half term we will announce the overall points for each house. The house that has accumulated the most points over the term will be invited to come into school in their own clothes, in their house colour.

Writer of the month

One child from each class, each month, will be award 'Writer of the Month'. This is awarded to children who have shown significant improvements in their writing.

Attendance

The class that have managed to have the most children in school and on time each week will win our trophy for attendance and receive ten minutes extra play.

Attendance

Children will be awarded a certificate at the end of each term if they have managed to achieve 100% attendance.

Headteacher:		**Date:**	**Autumn 2025**
Chair of Governing Body:		**Date:**	**Autumn 2025**