Reception 2024-2025

Diocese of Westminster
Catholic Primary Schools
Supplementary Information Form
2024-2025

Name and Address of School:
Our Lady & St John's Catholic Primary School

Child's Details

Child's surname: Child's first name:	
Home Address:	Date of Birth:
Email:	Postcode:

Parent/Carer Details

Parent's name:	
Address (if different from above): Mobile number:	

Details of Religion

Religion of child: (Please tick)	Catholic	Other Christian (name of denomination)	Other faith
Catholic Parish you live in:			
Church where child was baptised and date of baptism: (baptism certificate required)			
Name and position of priest supplying Certificate of Catholic Practice or religious leader supplying letter confirming membership of the faith community (where appropriate) :			

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Criteria	Tick Box	Evidence: insert details in accordance with the Notes below
1. Catholic with a Certificate of Catholic Practice	☐	
2. [Other] Catholic	☐	
3. Catechumen	☐	
4. Member of an Eastern Christian Church	☐	
5. Member of other Christian denomination	☐	
6. Member of other faith	☐	

Notes

1. Evidence of Catholic Baptism

If an application is being made for a place at the school/academy for a Catholic child evidence of Catholic baptism or reception into the Church is required. A certificate of baptism or certificate of reception into the full communion of the Catholic Church should be provided at the same time as this form is returned to the school/academy.

[The admission authority may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church, e.g. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their Parish Priest.]

2. Evidence of Catholic Practice

If an application is being made for a place at the school/academy for a Catholic child with a Certificate of Catholic Practice, this must be signed by a Catholic priest in the form laid down by the Bishops' Conference of England and Wales. The certificate should be obtained from the family's Parish Priest, or the Priest in charge of the Church where the family practises, and should be provided at the same time as this form is returned to the school/academy.

3. Evidence for Catechumens

If an application is being made for a place at the school/academy for a catechumen evidence of their being a member of the catechumenate of a Catholic Church will be required. A certificate of reception into the order of catechumens should be provided at the same time as this form is returned to the school/academy.

4. Evidence of Membership of an Eastern Christian Church

If an application is being made for a place at the school/academy for a member of an Eastern Christian Church, including Orthodox Churches, evidence of membership will be required. A certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school/academy.

5. Evidence for Other Christian Denominations and Other Faiths

If an application is being made for a place at the school/academy as a member of another Christian denomination or another faith evidence confirming membership of that Christian denomination or faith, and signed by the appropriate minister of religion or faith leader, will be required. The evidence should be provided at the same time as this form is returned to the school/academy.

I confirm that I have read and understood the Admissions Policy and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that should any information I have given prove to be inaccurate that governors may withdraw any offer of a place even if the child has already started school.

Signed…… Date…..……

Please note:

- Where applicable parents can obtain a Certificate of Catholic Practice from the school or from the Diocese of Westminster website.
- Applicants from other Christian denominations and other faiths may attach either a baptism certificate or a letter from their minister or religious leader, confirming membership.
- You **must** complete and return your local authority's Common Application Form by the closing date. If you do not do this you will not be offered a place.

Checklist:

Have you enclosed:

Copy of baptism certificate (where necessary)

Certificate of Catholic Practice (where necessary)

Evidence of exceptional need (where necessary)

Have you completed your local authority's Common Application form?

Please complete this Supplementary form and return to the school office:
Our Lady & St John's Catholic Primary, Boson Park Road, Brentford, TW8 9JF